

# THE WESTIN

DUBAI  
MINA SEYAH  
BEACH RESORT & MARINA

## Accommodation Registration Form

Please return to:

Ulrike Woinar

PO Box 213084, Dubai, United Arab Emirates

Tel: 971 4 511 7326

Fax: 971 4 511 7339 (Events)

Email: ulrike.woinar@starwoodhotels.com

## Light Metals & Ferro Alloys

11 to 16 February, 2012

### BOOKING DETAILS:

Last Name (Mr/Mrs/Miss): \_\_\_\_\_ First Name: \_\_\_\_\_  
Arrival Date: \_\_\_\_\_ Flight: \_\_\_\_\_ Time: \_\_\_\_\_  
Departure Date: \_\_\_\_\_ Flight: \_\_\_\_\_ Time: \_\_\_\_\_

### GUEST DETAILS:

Title: \_\_\_\_\_ Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
State/Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email:\* \_\_\_\_\_  
Passport No: \_\_\_\_\_ Date of Issue: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_  
Nationality: \_\_\_\_\_ Place of Issue: \_\_\_\_\_

\*Email address will be used for confirmation purposes only

**PLEASE RESERVE:** (Please tick the appropriate box)

No. \_\_\_\_\_ Deluxe Room  Single AED 1,200  Double AED 1,300

Preference:  Smoking  Non-smoking Remarks: \_\_\_\_\_

- \* check-in time is 3.00pm, check-out time is 12.00pm
- \* rate is inclusive of breakfast in Blue Orange
- \* above rates are quoted on a per room per night basis and are subject to 10% service charge and 10% municipality tax
- \* all reservations are subject to availability at the time of booking
- \* if specific room type is full, we will reserve the next category of rooms available

### TRANSPORTATION:

Limousine transfer required:  Standard Limousine @ AED 325 one way

Arrival Date: \_\_\_\_\_ Flight: \_\_\_\_\_ Tim \_\_\_\_\_

Departure Date: \_\_\_\_\_ Flight: \_\_\_\_\_ Tim \_\_\_\_\_

### MARHABA:

Meet and assist service provided from visa area to Customs. Charged @AED 100 per person.  Yes

\* our hotel airport representative is located after baggage claim

### VISA APPLICATION:

Visa Application service is available on request and charged @AED 450 per person. Visa cancellation fee is @AED 160 per visa.

All visa applications will be subject to approval by the Dubai Immigration and Naturalisation Department.

A minimum of seven working days advance notice is required to process a visa application.

NB: Transfers, Marhaba and visa charges will be posted to your room account

### RESERVATION GUARANTEE:

Reservations will be guaranteed for arrival upon completion of the following information. Bookings will be automatically released 2 days prior to arrival if not guaranteed with credit card information or prior prepayment of one nights room charge.

Credit Card details:

American Express  Diners Club  Mastercard  Visa  Other

Card Holder: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card No: \_\_\_\_\_ Signature: \_\_\_\_\_

### TERMS & CONDITIONS:

- s Requests received after 12 January, 2012 will be accepted on a space available basis only.
- s Check-in time is after 3:00 pm. Check-out time is before 12:00 noon.
- s Guaranteed early arrival should be reserved the night before and will be charged accordingly.
- s Cancellation of guaranteed reservation must be made 7 days prior to the date of arrival or the Hotel shall automatically charge the individual delegate a one (1) night room charge. Bookings cancelled after this time will be subject to 100% cancellation.
- s Any "no-show" on the specified date of arrival will result in a 100% charge as cancellation fee for all nights booked and not utilised.
- s Please note that The Westin Dubai Mina Seyahi and Le Meridien Mina Seyahi do not participate in SPG points program.